Funding Guidelines WiN-UBT Research Stay Grant 2027

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In the calendar year 2026, Junior Scholar Office WiN at the University of Bayreuth is inviting applications for the ***Research Stay Grant 2027*** funding scheme. Please read the funding guidelines and the FAQs (on the intranet) carefully before submitting your application.

1 Funding objective

The Research Stay Grant is designed to give early-career researchers who have completed their doctorates the opportunity to establish and expand their own academic networks and build sustainable contacts for future collaborations. The funding scheme also helps to strengthen the recipients' interpersonal and intercultural skills, as well as their capacity for self-reflection.

2 Purpose, nature and amount of the grant

Through the Research Stay Grant scheme, the University of Bayreuth provides **funding for a short-term visiting stay of one to three weeks** at a national or international university or research institution.

The Research Stay Grant covers the reimbursement of travel costs between the place of work (usually Bayreuth/Kulmbach) and the destination, as well as accommodation costs at the destination, visa fees where applicable, and a daily allowance.

Upon application, WiN-UBT will reimburse costs up to a maximum of €3,500.
Please note: Conference travel is NOT funded (see FAQ for details)).

3 Eligible applicants and funding criteria

Eligible applicants are postdoctoral researchers, heads of early-career research groups, candidates for a habilitation, and junior professors. Eligible applicants must hold a fixed-term academic post at UBT or have fixed-term membership in accordance with § 1(7) of the Constitution of the University of Bayreuth (see FAQs).

You must be a member of the University of Bayreuth at the time of applying and at the time of the trip.

The applicant must not have own budgetary funds from the UBT for travel purposes. Any additional use of third-party funding for the same trip must be stated in the application.

4 Application

Applications must be submitted via the WiN-UBT portal under the 'Research Stay Grants' tab (online form). The online form can be edited whilst the call for applications is open. Once the deadline for the call has passed, the status entered at that point will be recorded as 'submitted'.

You can access the portal using your personal user ID (bt######).

All fields on the online form that are not marked as 'optional' must be completed. Incomplete applications will not be considered in the selection process. You **must upload a CV**, created using the form provided on the intranet, and the **invitation from the host institution**.

The call for applications for the Research Stay Grant 2027 will be **open from 1 October to 15 November 2026**. Applications may be submitted for **trips taking place between 1 January and 30 August 2027.** Any postponement of the trip within the specified period must be notified to the Junior Scholar Office WiN well in advance.

5 Procedure

After the deadline, a formal check of the applications submitted in accordance with points 3 and 4 will first be carried out. The selection of grants from among all formally correct applications is based on the funding objectives (see chapter 1). Particular consideration is given to the feasibility of the planned research visit, the support of researchers in the early stages of their academic careers, and the expansion or development of their own research network.

It is planned to send notification of the approval or rejection of an application to the applicant by email by 15 December 2026 at the latest. An approval must be accepted or rejected within two weeks of the approval letter being sent.

Detailed instructions on how to proceed with the grant will be sent to applicants once the funding approval has been accepted.

The funding scheme is administered by the Junior Scholar Office WiN. Please direct any enquiries to grants.win-ubt@uni-bayreuth.de.

6 Validity period and other relevant information/documents

These funding guidelines shall apply from the date of their publication on the University of Bayreuth's website until 31 December 2027.

In addition to these funding guidelines, the FAQs published on the University's intranet regarding the Research Stay Grant scheme apply and must be observed. You can access the intranet using your personal user ID (bt######)**.**

No changes will be made to the FAQs whilst the call for applications is open.